

**BOARD OF EDUCATION
WEST ESSEX REGIONAL SCHOOL DISTRICT
REGULAR MONTHLY MEETING
April 15, 2024
Board Secretary's Memorandum**

EXECUTIVE SESSION: 5:00 PM

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

OPEN MEETING:

The Board will reconvene from Executive Session and Ms. Wojtowicz, President, will preside and voice the call to order at 7:30 p.m.

Pledge of Allegiance

ROLL CALL:

Ms. B. Buccino
Ms. Cristobal
Ms. D. Holinstat
Mr. F. Perrotti
Mr. J. Sabol
Ms. D. Sacco-Calderone – Vice-President
Mr. J. Schaer
Mr. R. Stampone
Ms. M. Wojtowicz – President

Administration:

Mr. Damion Macioci, Superintendent of Schools
Ms. Melissa Kida, Board Secretary/Business Administrator

PUBLIC NOTICE OF MEETING:

Notice of the April 15, 2024 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 5, 2024 and The Star Ledger on the same day.

West Essex Regional Board of Education
AGENDA – April 15, 2024

SUPERINTENDENT’S REPORT:

- Student Board Representative Report given by Joslyn deGuzman
- Curriculum Presentation given by Laura Drago, Supervisor of History and World Languages
- Independent Study Presentations:

Student	Independent Study	Advisor
Marlee Perlmutter	Pedagogical, Research-Driven Environments in High Schools	Caroline Blanchard
Brennan Cunningham	Political Messaging, Objectivity and Gatekeeping in the Media	Christopher Hermosilla

- Principal’s Reports

PUBLIC COMMENTS: Ms. Wojtowicz will open the floor to the public for comments.

BOARD MEMBER COMMENTS:

BOARD PRESIDENT’S REPORT:

COMMENTS FROM BOARD MEMBERS:

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business)

PUBLIC COMMENTS:

Ms. Wojtowicz will open the floor to the public for comments on agenda items.

(In accordance with Bylaw #0167, a copy of which is available on the District’s website, the Board is now opening the meeting for a period of public comment. Please remember to announce your name, place of residence, and group affiliation, if appropriate. Your statements will be limited to three (3) minutes in duration. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the West Essex School District.)

West Essex Regional Board of Education
FINANCE– April 15, 2024

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1-9 will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the bills and claims **check number 054003** through **check number 054060** and **check number 054062** through **check number 054125** and **check number 510760**.
Payroll check number 501202, 501203, 501205, and 501206.
Void check numbers 053343, 053593, and 054061.
Totaling: \$5,234,931.07
Enclosures 1F – 7F
2. To approve the **Student Activity Check Register** from March 16, 2024 through April 12, 2024, **check number 15793** through **check number 15807** and **check number 15809** through **check number 15845** and **check number 15848** through **15587**.
Void check numbers 15708, 15846, and 15847.
Totaling: \$128,449.81
Enclosures 8F – 20F
3. To approve the Regular Meeting Minutes of **March 18, 2024**.
Enclosures 21F – 33F
4. To approve the Executive Session Minutes of **March 18, 2024**.
Enclosure 34F
5. To accept, as per West Essex Regional Board of Education Policy and Regulation #7230, the donation of a **\$29,132** from **an anonymous donor** for the West Essex Baseball Program.
6. To accept, as per West Essex Regional Board of Education Policy and Regulation #7230, the donation of an **A TEC Batting Cage**, including the framing and net, valued at **\$899** from **Joseph Cardinale** for the West Essex Baseball Program.
7. To approve the use of Maintenance Reserve monies in the amount of \$14,175 to have the **Track** restriped.
8. To approve the use of Maintenance Reserve monies in the amount of \$25,132.90 to have the **Middle School Gym Curtain** replaced.

West Essex Regional Board of Education
FINANCE– April 15, 2024

9. To the use of Maintenance Reserve monies in the amount of \$21,614 to have the **High School Wall Pads** replaced.

ROLL CALL: Yes:
 No:
 Abstain:
 Absent:

West Essex Regional Board of Education
 BUILDINGS & GROUNDS – April 15, 2024

The following building & grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

- To approve the following application for **Use of Facilities** with the appropriate fees in accordance with **Board Policy #7510**:

Organization	Priority	Event	Facilities	Date(s)	Fees
NJ Grit Field Hockey Club	4	Field Hockey Training	High School Turf Field	Wednesday 4/17/24 Thursdays 4/25, 5/2, & 5/9/24	\$600.00
WE Girls Soccer Booster Club	1	Soccer Clinic for District Athletes ages 9-14	High School Turf Field	Sundays 4/28, 5/5, & 5/19/24	No Charge

ROLL CALL:

Yes:

No:

Abstain:

Absent:

West Essex Regional Board of Education
 PERSONNEL – April 15, 2024

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 10, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the resignation of the following staff member(s):

Name	Position	Reason	Location	Last Day of Employment
John Mahoney	English Teacher	Resignation	WEHS	6/30/2024

2. To approve the appointment(s) of the following staff members, for the 2024/2025 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9:

Name	Location/ Position	Tenure Track or Leave Replacement	Replacing or New Position	Guide	Step	Salary/Hourly Rate	Effective Date(s)
Viviana Rojas	WEMS/Teacher of Spanish	Tenure Track	Inga Paterson-Zuniga	WEEA	BA +15 /Step 15	\$88,843	9/01/2024

(NOTE: All dates are considered “on or about.”)

3. To approve the following staff members for the Title I Middle School Summer Program, as needed, Monday through Thursday, from **June 24, 2024** through **July 25, 2024**, in the Middle School, Session 1 from 8:00 am – 9: 30 am, and Session 2 from 9:40 am to 11:10 am, at the rate of 1/200th of annual salary, pro-rated:

Paula Arbadji	Dina Bechtold	Jaclyn DiPopolo	Amanda Fernicola
Michelle Lombardozzi	Jessica Maidman	Jenna Maus-Colucci	Sabrino Schiavo
Jean Zuhl			

4. To approve the following **2023/2024 Spring Coaching** appointments:

Sport	Candidate	Position	Step	Stipend
Boys Golf	Dean Ratajczak	Head Coach	2	\$6,540
Boys Golf	Michael DelaPaz	Assistant	1	\$4,589
Girls Golf	Richard Larcara	Head	1	\$6,375

5. To approve the transfer of **Samantha Minnella** from West Essex Regional Middle School to West Essex Regional High School, effective September 1, 2024.
 (NOTE: Ms. Minnella replaces Timothy Walsh, who was reassigned)

6. To approve **Karen Kinsey** as school nurse for the Middle School and High School Summer Programs effective June 24, 2024 through July 25, 2024, not to exceed 5 hours per day, Monday-Thursday, at the rate of 1/200ths annual salary, pro-rated.

West Essex Regional Board of Education
 PERSONNEL – April 15, 2024

7. To approve the appointment of the following staff members as Head Language and Learning Disabilities Teacher’s for the Extended School Year program from June 24, 2024 through July 18, 2024.

Name	Certification	Hours	Salary
Gabriella Bauer	Teacher of the Handicapped	5 hours per day, Mon-Thurs, for a total of 15 days	1/200 th Annual Salary, Prorated
Michael Galioto	Teacher of Students with Disabilities	5 hours per day, Mon-Thurs, for a total of 15 days	1/200 th Annual Salary, Prorated
Brittany Hernandez	Teacher of Students with Disabilities	5 hours per day, Mon-Thurs, for a total of 15 days	1/200 th Annual Salary, Prorated

8. To approve one (1) day, without pay, for employee #2576, on Tuesday, March 26, 2024.
9. To approve one (1) day, without pay, for employee #2565, on Friday, April 12, 2024.
10. To *amend* **Personnel Motion #15**, previously approved at the **March 18, 2024** Board meeting to read: To appoint **Dr. Kimberly Westervelt and Lisa Hulse** as AP Test Coordinators for the West Essex Regional School District, at a stipend amount of \$8,000 (split between 2), prorated, **beginning March 18, 2024** through on or about **May 31, 2024**.

ROLL CALL: Yes:
 No:
 Abstain:
 Absent:

West Essex Regional Board of Education
 CURRICULUM/SPECIAL EDUCATION – April 15, 2024

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 – 4, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Greulich, Kimberly	NJ School Counseling Association Spring Conference	Union, NJ	Tuesday 3/19/24	Conference Fee: \$35.00 Personal Expenses: Not to Exceed \$19.27
Vallone, Stephanie	Using AI Tools & Strategies to Advance Language Proficiency	On-Line	Thursday 5/9/24	Conference Fee: \$279.00
Massa, Dawn	Art of Ed, NOW Conference	On-Line	Wed-Fri 7/31-8/2/24	Conference Fee: \$149.00 *Plus \$220 per day (Article 16 Para. D)
McQuaid, Elizabeth	NJASA/NJAPSA Spring Leadership Conference	Atlantic City, NJ	Wed-Fri 5/15-5/16/24	Conference Fee: \$550.00 Personal Expenses: Not to Exceed: \$531.92

2. To approve the following parent volunteer chaperones for the Middle School Dorney Park Field Trip to Allentown, PA, on Friday, May 10, 2024:

Michael Ciallella	Patricia Fuertes	David Joseph O'Rourke	Allison Stupak*
Gina Connor*	Christina Gravino*	Jacqueline Parato*	Juanjuan Wang
Jenny Daly	Lawrence Gutman	Ann Racpan	Anabela White
Michelle Dasaro	Chrissy Mangiarelli	Jignesh Rana*	William Williams
Chris DiGiorgio	Annie Michalski	Lorraine Sotomayor	

*Alternate Parent Volunteers

3. To *amend* Personnel Motion #5, previously approved at the March 18, 2024 Board meeting to read: To approve the following parent volunteer chaperones for the High School Italian trip to **Arthur Avenue, Bronx, NY** on Friday, April 26, 2024:

Laura Matarazzo	Paula Mazza
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4. To *amend* Curriculum/Special Education Motion #1, previously approved at the February 7, 2024 Board meeting to read: To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Ayers-Lopuzzo, Melissa	Helping Your Distracted Students by Increasing Attention, Mindfulness, and Motivation	On-Line	Tuesday 4/23/24	Conference Fee: \$279.00

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – April 15, 2024

ROLL CALL: Yes:
 No:
 Abstain:
 Absent:

West Essex Regional Board of Education
MISCELLANEOUS – April 15, 2024

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 7, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the Second Reading of Policy #3211 – Code of Ethics

Enclosures 1M - 3M

2. To approve the Second Reading of Regulation #5440 – Honoring Student Achievement

Enclosures 4M – 5M

3. To approve the Second Reading of Policy #5570 – Sportsmanship

Enclosures 6M - 7M

4. To approve the Second Reading of Policy #5841 – Secret Societies

Enclosure 8M

5. To approve the Second Reading of Policy #5842 – Equal Access of Student Organizations

Enclosures 9M - 10M

6. To approve the Second Reading of Policy and Regulation #7610 – Vandalism

Enclosures 11M – 14M

7. To approve the Second Reading of Policy #9323 – Notification of Juvenile Offender Case Disposition

Enclosures 15M - 17M

ROLL CALL: Yes:
No:
Abstain:
Absent:

West Essex Regional Board of Education
Agenda – April 15, 2024

The Board President will open the floor to the public for comments on non-agenda items.

Motion to adjourn by _____ Seconded by _____.

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned...**

[NOTE: IF MOVING INTO EXECUTIVE SESSION, INCLUDE THIS: **...and that the Board enters into private session to discuss matters of personnel, negotiations and litigation with the possibility of reconvening to public session to conduct additional business. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.]